

Computer resources are provided to members of Central Charter School staff and students on the understanding that they are to be used to enrich the learning process. The school aims to provide the best available computer facilities and services to staff, faculty and students with the least restrictions. In order to achieve this objective, it is essential for all who use the facilities and services to behave in a responsible, ethical and legal manner:

Please observe the following usage regulations to protect hardware, software and data against damage, unauthorized use, theft and fraudulent manipulation that are available at Central Charter School:

- Use only computer resources that are authorized. Unauthorized uses of computer resources and malicious destruction, removal or modification of equipment and software are prohibited.
- Sharing of computer accounts is not allowed. Users should inform the school immediately if they suspect their computer accounts might have been compromised, otherwise, they may be asked to bear all the consequences associated with any damages caused subsequently.
- Users must not attempt to make unauthorized connections to, breaking into, or adversely affecting the performance of other systems on the network,
- Abide by all applicable copyright laws and licenses.
- When sending personal messages to other users, always identify yourself as the sender.

Students and staff are expected to abide by the generally accepted rules of network etiquette. These include, but are not limited, to the following:

- Be polite. Do not transmit abusive messages to others.
- Do not use the network in such a way that you would disrupt the use of the network by other users.
- You may not attempt to use or alter anyone else's network account.
- A student may use only the computer that is assigned to him/her during a session.
- Students may use Technology and network functions only for purposes designed to enrich the learning process.
- Transmission or reception of any material in violation of any Government or state regulation is prohibited. This includes, but is not limited to copyrighted material, threatening or obscene material, or material protected by trade secret.
- All repair requests for computers and systems must be made under the guidelines set out by the school administrator. (See Employee Handbook appendices)